

**Vanguard Classical School (VCS)**  
**Board of Directors' Meeting**  
**May 21, 2020**  
**Beginning at 6:30 PM MT**  
**Virtual**  
**MINUTES**

**ATTENDANCE**

- A. Board Members:
  - a. Danielle Tomwing
  - b. Karen Secor
  - c. Robert Fulton
  - d. Jack Robinson
  
- B. Employees: John Cerny, Keria McCafferty, Angela Keedy, Emily Van Luit, Dennis Steele, Elisha Davis, Nathan Bryant
  
- C. Guest: Dawn Priday, Rick Boos

**Call to Order/ Pledge of Allegiance/ Roll Call**

The meeting was called to order at 6:37PM by Danielle Tomwing. The pledge of allegiance and roll call took place.

**AGENDA APPROVAL**

A motion to approve agenda was made by Robert Fulton, seconded by Jack Robinson and the motion carried unanimously.

**ACTION/CONSENT ITEMS**

**Approval of April 23, 2020 Minutes**

A motion to approve the April 23, 2020 minutes was made by Robert Fulton and seconded by Jack Robinson. The motion carried unanimously.

**Approval of May 09, 2020 Minutes**

A motion to approve the May 09, 2020 minutes was made by Robert Fulton and seconded by Jack Robinson. The motion carried unanimously.

**Action Items**

Approval of Auditors for fiscal year 2019/2020

Motioned by Robert Fulton

Seconded by Jack Robinson

The motion was carried unanimously.

**EXECUTIVE DIRECTOR' S REPORT**

*Facilitated by John Cerny*

## **Educational Success**

### *Remote learning Hybrid Options*

John Cerny expressed reviewing each plan in particular for the parents who have questions. Emily Van Luit stated a letter was created to be shared with families so they know where we are at. She stated that details need to be ironed out, but VCS wants to communicate our learning models. We are working with different options for remote learning. We are in the middle of purchasing Chromebooks for each student. Emily Van Luit read out the letter that is being sent out to families.

Keria McCafferty continued reading the letter that is being communicated out to families. She highlighted our commitment to student safety and wellbeing, student learning and continual improvement.

### *Where are we at the budget*

John Cerny reviewed the different learning options – fully remote, hybrid learning and staggered learning. He stated Congress and the House are not in session until next Tuesday- no financial bill approved as yet for schools. Dawn Priday is looking at 8 different budgets based on the scenarios. We are hopeful that the worse would be -5ve to -6ve range. Care money will cover some costs like the laptops. Emergency funding will make up some of the shortfall. We need to have our budget in by 15<sup>th</sup> June and as a result the next board meeting will be held on 11<sup>th</sup> June.

John Cerny clarified that we are still looking into the 6-6:30 program. Innovation learning is looking at doing the 6-6:30 program at lower costs than expected. Enrollment is looking good.

Jack Robinson asked if SPED needs are being met. Elisha Davis responded that parents are very pleased, and they finished all our IEPs. She stated that we have been using the Google classrooms.

Jack Robinson asked if we have been able to do in-person services. Elisha Davis responded that it has been fully remote so far. They were all given Chromebooks and they were able to do one on one sessions with them.

John Cerny mentioned that SPED and Highschool Google classrooms were positively received. A survey shows some preferred remote learning. Middle schoolers wanted to see their friends. High schoolers not as much. Google classroom was positive experience, and we will start building off of this.

Robert Fulton expressed the importance of communication – giving a sense of community. We cannot over communicate with the community – maybe weekly. John Cerny agrees and mentions the letter is to go out to the community tomorrow.

## **FINANCIALS**

*Facilitated by Dawn Priday*

### **Check Register**

No questions

### **April Financial statement**

- 2.84 months of unrestricted cash.
- Surplus/(Deficit) 8.79% of expenditures

- Fundraising as a % of Revenue is at .19%

#### **Balance Sheet**

- Ended month at 3.3 mil in total assets – 1.1 mil change

#### **Income statement**

- 83% way through the year
- Projecting at 14 mil in revenues
- We received in 16,559 in IRS refunds – we are trying to understand why we got this money

#### **Expenditures**

- Salaries and benefits at 5.8 mil
- Other adjustments as a result of online learning are highlighted in orange
- Total exp YTD 10.3 mil – 77%
- Computer funds are included still
- 13.1 mil projected expenditures

#### **Summary**

- End year at 2.5 mil fund balance

#### **Executive Session – regarding VCS Lease Negotiations- the board, Jay, Rick and Dawn.**

Start Time: 7:16PM

Motioned by Karen Secor

Seconded by Jack Robinson

The motion was carried unanimously.

End Time: 7:35PM

Motioned by Robert Fulton

Seconded by Jack Robinson

The motion was carried unanimously.

John Cerny discussed a personal matter briefly.

#### **ADJOURNMENT**

VCS Board Meeting End Time: 7:38PM

Motioned by Karen Secor

Seconded by Jack Robinson

The motion carried unanimously by the board members.

Next Board Meeting on June 11<sup>th</sup>