

**Vanguard Classical School
Board of Directors Meeting
April 21, 2022
Call to order 6:30pm MT
Virtual Meeting
MINUTES**

Call to order/Pledge of Allegiance/Roll Call:

- The meeting was called to order at 6:30 pm by the board chair, Director Tomwing.
- The pledge of allegiance and roll call took place.
- Attendees included:
 - Board Members: Danielle Tomwing, Dan Jorgensen, Aaron Baer, Kat Ling, Karen Secor
 - Employees: John Cerny, Keria McCafferty, Nathan Bryant, Sarah Prado, Emily Van Luit, Dennis Steele
 - Guests: Dawn Priday

Approval of Agenda (6:31pm)

A motion to amend the agenda, updating the executive session for a legal matter, was made by Director Baer, and seconded by Director Jorgensen. The motion was carried unanimously.

Consent Items (6:32pm)

Board Chair, Director Tomwing mentioned that an edit was made to the minutes – updating the enrollment to reflect an increase by 25 students and not 25%.

Approval of Minutes

- a. March 24,2022

A motion to approve the minutes was made by Director Secor and seconded by Director Baer. The motion was carried unanimously.

Action Item

- a. Approve RFP for Executive Search Firm to Recruit the next Executive Director

A motion to approve the RFP for Executive Search Firm to Recruit the next Executive Director was made by Director Ling and seconded by Director Secor. The motion was carried unanimously.

- b. Approve purchase orders for Brightview Landscape Services for East Campus (Front perimeter, Front entrance, Rear Entrance)

A motion to approve the purchase orders for Brightview Landscape Services for East Campus was made by Director Secor and seconded by Director Jorgensen. The motion was carried unanimously.

Presidents Report

President Tomwing stated that Jay Cerny and the leadership team are pulling together the metrics for academic achievement and growth. There was a brief discussion in regard to the upcoming East Parent

elections and a clarification that the parent terms are 3 years. Jay Cerny mentioned that the East Parent Election voting will be digital.

Executive Directors' Report (6:45pm)

Jay Cerny covered the following topics:

- Testing
 - West Campus completed CMAS testing and moved to iReady.
 - East Campus is still working on CMAS. 11th grade CMAS postponed due to AST.
 - Shout out to EA's for CMAS Makeups.
 - We will have better data from iReady at May board meeting.

- Marketing
 - Sent out flyers.
 - Held successful open houses.
 - Working on childcare solutions and options for Mondays, regarding the 4 Day School Week.

- 2 Phenomenal Culture fair at each campus with attendance from APS Directors

Finance Committee (6:55pm)

- The board had no questions concerning the March check register.
- Not a lot of change on the March financials
- Making progress of unrestricted cash; getting close to 5-month mark. Surplus going up to 4% mark. Deb Coverage Ratio 1.66%
- No questions from the board on March financials.
- Budgets for next year:
 - Enrollment prediction 1139 increase of 25 students per campus. PPR Increase about 6%. Mill Levy consistent per pupil. Capital Construction decreased 2%. Salaries and Benefits increased. Staff FTE decrease. Closing on ESSER funds.
- Dennis Steele gave an update that the East Campus field is breaking ground in May.
- Action Item: Approval of FY 2022-2023 budget and resolution
 - A motion to approve the FY 2022-2023 budget and resolution was made by Director Secor and seconded by Director Jorgensen. The motion was carried unanimously.

No Public Comment

Executive Session Start (7:08pm)

A motion to enter executive session was made by Director Baer and seconded by Director Jorgensen. The motion was carried unanimously.

Executive Session End (8:10pm)

A motion to exit into executive session was made by Director Baer and seconded by Director Jorgensen. The motion was carried unanimously.

Adjournment (8:12pm)

- A motion to adjourn was made by Director Ling and seconded by Director Baer. The motion was carried unanimously.