

**Vanguard Classical School
Board of Directors Meeting
January 20, 2022
Call to order 6:33pm MT
Virtual
MINUTES**

Call to order/Pledge of Allegiance/Roll Call:

- The meeting was called to order at 6:33 pm by the board chair, Director Tomwing.
- The pledge of allegiance and roll call took place.
- Attendees included:
 - Board Members: Danielle Tomwing, Karen Secor, Dan Jorgensen, Kat Ling, Aaron Baer
 - Employees: John Cerny, Keria McCafferty, Emily van Luit, Nathan Bryant, Dennis Steele
 - Guests: Dawn Priday
 - No comments were received from the VCS community.

Agenda Approval (6:32 pm)

- A motion to approve the agenda was made by Director Ling and seconded by Director Baer. The motion was carried unanimously.

Consent Items (6:33 pm)

- Approval of Minutes: The Nov. 18, 2021 minutes were presented for approval. A motion to approve the minutes was presented by Director Jorgensen and seconded by Director Baer. The motion was carried unanimously.
- Approve appointment of Jacqueline Price to the Board. Information was provided about the candidate by Danielle and Karen. Director Secor motioned to approve the appointment and Director Baer seconded the motion. The motion was carried unanimously.

Presidents Report (6:36 pm)

- President Tomwing mentioned changes with board meetings and remaining virtual indefinitely to avoid in-person complications.
- We have Jay for another 1.5 years (end of next school year) so need to start discussing transition plan. Possible hiring approaches were discussed and will be discussed further in the future.
- We will continue to monitor and work thru COVID related challenges especially as the situation shifts.

Executive Directors' Report (6:54 pm)

- Jay Cerny reported out on the status of the school. Dennis Steele provided update on the East field Wrapping up permitting with Adolph Peterson the general contractor. Have meeting next week to finalize numbers. Dirt work will begin in the next two to three weeks. The buildout for the project is about five weeks. So should be done around end of march. This would include the field and most of the landscaping, and the scoreboard/concrete work. The goal is to have it completed by end of March and play spring sports this spring.
- We've gotten better with dealing with covid due to its prevalence. About 25% of staff has likely have had it. Also, 5-6 board members have even had the virus. It is rising in students but we're doing everything possible to maintain instruction. This is due to the work of the principals and their flexibility with scheduling and shifting supports. Currently, we're probably in the worst of it. Most quarantines will end next Monday so hopeful rounding the corner.
- The realignment of salary schedules is happening and will make salaries more competitive. This will be in budget tonight. It includes a small performance bonus for all staff and is the first that has happened at Vanguard.
- Jay discussed school recruitment efforts but also reflected that our enrollment is still good.

Finance Committee (7:06 pm)

- Review of December Check Register and December financial statements were presented by Dawn Priday. All indicators continue to look good. The school is now at five months of unrestricted cash. Debt coverage ratio is more than what's required. The projected amounts become our revised budget.
- The board had no questions concerning the check register or financial statements.
- Review fiscal year 2021-22 revised budget. Information was provided regarding changes to salary and its impact on competitiveness. Also, articulated that the budget with staff salary changes could stand on its own in the future without grants. The total appropriation was a total of 21 million.
- Action item: approve resolution to adopt the amended fiscal year 2021-2022 budget with appropriations. A motion to approve was made by Director Secor and seconded by Director Jorgensen. The motion was carried unanimously.

Concluded (7:55 pm)

- The meeting was adjourned with a motion by Director Baer and second by Director Lang. The motion was carried unanimously.