

**Vanguard Classical School (VCS)**

**Board of Directors' Meeting**

**Thursday, October 25, 2018**

**4:30 PM**

**ACCO Board Room**

**MINUTES**

**ATTENDANCE**

**Board Members: Judy Ham, Jack Robinson, Chris Jensen and Bob Fulton**

**Staff: Angie Keedy, Syed Ahmed and Wendy Delesha**

**Absent: Danielle Tomwing**

**CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL**

The meeting was called to order at 4:30 PM by Board Chair, Judith Ham.

The pledge of allegiance and roll call took place.

**AGENDA APPROVAL**

A motion to approve the October 25, 2018, Agenda was made by Jack Robinson and seconded by Chris Jensen. Board members Chris Jensen and Jack Robinson voted "Aye", and the motion carried unanimously.

**APS LEADERSHIP TEAM PRESENTATION** – Superintendent Mr Munn and his team presented on the Ballot Measure 5A.

**MEETING MINUTES**

***Approve Sept 27, 2018 – Regular Meeting*** – Minutes were reviewed and a motion to approve was made by Jack Robinson and seconded by Bob Fulton. Board members, Chris Jensen, Jack Robinson and Bob Fulton voted "Aye", and the motion carried unanimously. Syed Ahmed corrected a statement made at the September 27 Board Meeting regarding Minutes; he clarified he was referring to a different subject and not about the Minutes.

***Approve Oct 8, 2018 – Work Session*** – Minutes were reviewed and a motion to approve was made by Jack Robinson and seconded by Chris Jensen. Board members Chris Jensen, Jack Robinson and Bob Fulton voted "Aye", and the motion carried unanimously.

**HONORS AND RECOGNITION**

**Terry, Emily and Angie acknowledged the following people:**

***West-***

Madeline Olson for her amazing job in organizing the first grade field trip in September to the Colorado Ballet. Our first graders looked dazzling in their formal attire and returned from the Ballet with Pointe techniques and Pirouette moves.

Sarah Prado, Diana Ontiveros, and Audrey Milligan for their commitment to interpret to our Spanish speaking families at parent/teacher conferences.

Itzhelt Cordero, our front office secretary, for her hard work and excellent reporting to district on October count information. She even came in on our Fall Break to make the district's schedule West meeting for October Count submission.

Sarah Prado, Alex Garsez, Mark Leeks, Diana Ontiveros, Andrea Rubino, Blake Hevron, and Sara Barry, our amazing educational assistants for compiling the grade level Core Knowledge Language Arts materials for APS printing. These CKLA materials are for the upcoming units.

Andrea Southcott, Victoria Winkler (Volleyball); Joe Linscott, Trevor Crampton (Flag Football); Leah Bateman, Haley Luedike (Girls on the Run); Alysa Heilmann, Alex Garsez (Rapids after school); Tim King (Cross Country); Bill Haneghan (Chess Club); Bree Pickelsimer, Karen Mortensen (National Junior Honor's Society) - Honoring Vanguard Staff for their unrelenting dedication to support Vanguard West sports and extracurricular activities.

Katie Curran; 7/8th Science Teacher for leading the Smithsonian Science Program for grades K-8.

Michelle Price, our Innovation Site Director, who has joined the Vanguard West team as the on-call in-house substitute. She has been an invaluable hire.

Lish Davis, who leads and oversees West's special education department, for her perseverance (Vanguard's Core Virtue for the month of October) in connecting with the National Center for Special Education in Charter Schools, being funded by the Bill & Melinda Gates Foundation. Two researchers will be visiting Vanguard West in January to look at how West is delivering our inclusion model, talk to our Special Education teachers and they would like to meet with a parent focus group which Lish will develop. This inquiry will provide the first National Analysis of the challenges that charter schools face in providing high quality outcomes for students with disabilities. This opportunity also allows for two special education staff members to attend a two day training downtown at the end of October with no expense to the school.

#### ***East-***

Catie Nafziger

From Linda Richardson, our ELD Coordinator: "I just observed Catie's ELD class and WOW! There was some great teaching and gradual release of learning that was going on."

Carol Sudan

From Linda Richardson, our ELD Coordinator: "She teaches the NEP kinders and I'd like to recognize her because of how her students are independently transferring and utilizing English outside of ELD. One of her NEP students was trying to get my attention in tech class. He finally stood up, looked me in the eye and said, "Hi, my name is \_\_\_\_\_!" Another amazing example is a 1NEP kinder, coming into school knowing only Spanish. When her homeroom teacher asked what she did in ELD yesterday, she was able to express her learning--IN ENGLISH!"

#### **BOARD PRESIDENT REPORT**

***Update on Advisory Council – The Board Chair shared that 3 interested candidates have come forward: 2 East teachers and 1 West parent. The interview process will begin and the search is continuing.***

***ED Candidate Update – The Board discussed that the search process was on track according to the timeline. The Board Chair shared the opportunities that were given for both campus locations (Admin, staff & parents) to meet the final candidate Jeff Spaletta.***

#### **EXECUTIVE SESSION**

A motion was made to move into Executive Session at 5:10 PM. Bob Fulton moved and Jack Robinson seconded. Board members Chris Jensen, Jack Robinson and Bob Fulton voted "Aye"; and the motion carried unanimously.

A motion to exit Executive session was made at 5:40 PM. Bob Fulton moved and Jack Robinson seconded. Board members Chris Jensen, Jack Robinson and Bob Fulton voted "Aye"; and the motion carried unanimously.

A motion to approve Jeff Spaletta as the new VCS Executive Director was made by Bob Fulton and seconded by Jack Robinson. Board members Chris Jensen, Jack Robinson and Bob Fulton voted "Aye", and the motion carried unanimously.

A motion to approve the PTO for Jeff Spaletta as the new VCS Executive Director was made by Bob Fulton and seconded by Jack Robinson. Board members Chris Jensen, Jack Robinson and Bob Fulton voted "Aye", and the motion carried unanimously.

The Board Chair acknowledged and thanked Interim Executive Director, Angie Keedy, for taking on the duties and tasks as the search process was taking place.

#### FINANCIAL REPORT

Syed Ahmed shared the 1<sup>st</sup> quarter finance reports have positive fund balances and that he sees nothing to be concerned about. Syed also reported that the enrollment analysis showed a decrease but the loss of funds is balanced out by Mill Levy funds that came in. The Board acknowledged that Member, Bob Fulton, has agreed to accept the position as the Treasurer, and he is looking forward to working with Syed Ahmed.

#### EXECUTIVE DIRECTOR'S REPORT

Angie Keedy talked about the Charter Renewal process and next steps. She stated that Interview/Presentation to APS/OAS would take place on Nov 7, 2018. Angie shared that the annual site visits would be on Monday, October 29, 2018; she said that she would need VCS Board Members present at the interview as well. She shared details about the presentation highlights. Angie explained the process of the actual interview process.

#### OLD BUSINESS

*Update Inclusion Task Force* – Angie Keedy shared that the training of staff in regard to the coaching model would begin and explained it's an opportunity to show how inclusion actually looks in classrooms.

*Advisory Council* – The Board Chair requested that the message to the VCS Community remain active as more people are needed: from each campus we need 2 teachers, 2 parents and 2 students.

#### NEW BUSINESS

The Board Chair recommended that the Employee Handbook be modified in the area of handling a grievance. The recommendation is to add to the existing process that spells out how and when employees can reach out to the VCS Board.

A motion was made by Bob Fulton and seconded by Chris Jensen. Board members Chris Jensen, Jack Robinson and Bob Fulton voted "Aye", and the motion carried unanimously.

Syed Ahmed suggested that the policy state the HR Director of the Service Contract Provider as VCS. VCS itself does not have an HR Director.

**PUBLIC COMMENT**

Public comment topics included: public comment, the Charter Renewal, the ED search, Board Member turn-over, drafting of Bylaws, RFP process, survey of the Service Contract, market value for services, election of new officers, issues with HR and facilities, board documents distribution, letters of reference, VCS Legal Counsel's representation and the APS audit results.

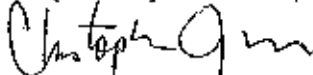
The Board Chair clarified the process for handling public comment and that some items have been responded to a number of times. The recommendation was made that Admin address some of the concerns. Discussion included the process that there are some issues are for Admin, Legal and the Board. Jack Robinson asked if there has been a platform for an open discussion forum. Bob Fulton shared that issues such as these should be resolved with Administration; he stated that all questions need to be handled by the ED and then be brought to the Board if appropriate. The discussion also included that public comments are taken very seriously and the goal is to resolve issues collectively.

**ADJOURNMENT**

All business being concluded, a motion to adjourn the Board Meeting at 6:32 PM Bob Fulton and seconded by Jack Robinson. Board members Chris Jensen, Jack Robinson and Bob Fulton voted "Aye", and the motion carried unanimously.

Board Meeting: Thursday, November 29, 2018 – ACCO/WEST Campus

Respectfully Submitted,



Chris Jensen, Secretary