

Vanguard Classical School (VCS)
Board of Directors' Meeting

Thursday, September 27, 2018

4:30 PM

East Campus – Media Room

MINUTES

ATTENDANCE

Board Members: Judy Ham, Jack Robinson, Chris Jensen, Danielle Tomwing and Lisa Sagaser
Staff: Angie Keedy, Wendy Delesha, Syed Ahmed, Terry Glen, Emily Van Luit and Jennifer Peitzmeier
Guest: Bill Bethke – Legal Counsel

CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

The meeting was called to order at 4:33 PM by Board Chair, Judith Ham.
The pledge of allegiance and roll call took place.

AGENDA APPROVAL

Angie Keedy requested an agenda item be added – 2021 School Trip to Italy
A motion to approve the September 27, 2018, Agenda was made by Lisa Sagaser and seconded by Jack Robinson. Board members Chris Jensen, Jack Robinson, Danielle Tomwing and Lisa Sagaser voted "Aye", and the motion carried unanimously.

MEETING MINUTES APPROVED

July 24, 2018 – Move to approve was made by Lisa Sagaser and seconded by Chris Jensen. Board members Chris Jensen, Jack Robinson, Danielle Tomwing and Lisa Sagaser voted "Aye", and the motion carried unanimously.

August 30, 2018 (Work Session) - Move to approve was made by Lisa Sagaser and seconded by Jack Robinson. Board members Chris Jensen, Jack Robinson, Danielle Tomwing and Lisa Sagaser voted "Aye", and the motion carried unanimously.

September 13, 2018 (Work Session) – Move to approve was made by Lisa Sagaser and seconded by Jack Robinson. Board members Chris Jensen, Jack Robinson, Danielle Tomwing and Lisa Sagaser voted "Aye", and the motion carried unanimously.

HONORS AND RECOGNITION –

Terry Glen acknowledged the following from West Campus:

1. Madeline Olson for her attention to Donor's choose and the four reading chairs she was awarded for her students to rotate in use
2. Diana Ontiveros for attending the APS Backpack kick off on August 4th; she inadvertently became our on the spot translator
3. Jessica Blake for her time in training our new staff on Infinite Campus grade book in our August PD
4. Madeline Olson and Leah Bateman, our 1st grade team, for obtaining a grant for our 1st grade students to bring the Earth Balloon to Vanguard West on 8/28/18
5. Joe Linscott, Tim King, Andrea Southcott, Alex Garsez, Alysa Heilmann, Leah Bateman, Haley Luedike, Victoria Winkler, and Trevor Crampton for coaching our amazing West kids this Fall Season
6. Sarah Prado and Christina Boyer for translating during the election speeches at West's Back to School Night

7. Bill Haneghan and our specials teachers for selling uniforms at our Meet and Greet night and their support with the VCS West Board election.

Angie Keedy and Emily Van Luit acknowledged the following from East:

1. "Emily would like to recognize Katy Gauthier (4th grade) and Apryle Bullock (1st grade) for going above and beyond to make sure student needs are met within their classroom."
2. "Angie and Troy would like to recognize Alex Reiman for all of his efforts in scheduling over the summer!"

Elementary Staff Member of the Month:

1. Katy Gauthier, 4th Grade Teacher (August)
2. Sherry Morrison, Elementary Paraprofessional (September)

Secondary Staff Member of the Month:

1. Alex Reiman, History Teacher (August)
2. Bryan Bird, History Teacher (September)

BOARD PRESIDENT REPORT

Lisa Sagaser talked about the new Board Member candidate, Dr. Robert Fulton. The Board discussed his credentials and plan to have him appointed at the October meeting.

The Board Chair shared an update on the ED search and discussed the candidate would be on-site Friday, September 28 to tour the campus locations and meet the admin teams. The discussion also included the details of the Sunshine Law and that the final candidate would be posted for 14 days before any official offer could be made; the community would have the opportunity to meet the candidate during the 14 day period. Angie Keedy asked for confirmation that the ED position would be a VCS employee and not ACCO.

FINANCIAL REPORT

Syed Ahmed and Angie Keedy discussed the early Mill Levy dollars and that a look at October enrollment would be the deciding factor in the need to make cuts if needed. The goal is to reduce line items, and it was discussed that over spending in one area would create a shortage in another area. Auditors are wrapping up their audit, and the auditor will present at the November Board Meeting. The Board discussed the financial policies & procedures that need to have Vanguard Classical School name on them, and the Board accepted them.

DIRECTOR'S REPORTS

Angie Keedy gave an update on the Charter Renewal; she discussed the process and timeline and shared she is actively talking with people at the Office of Autonomous Schools (OAS) to ensure all the application items are complete. Lisa Sagaser made a suggestion to post the completion timeline, and Danielle Tomwing asked about sharing specifics about the progress. Lisa Sagaser also asked if the site visits were part of the renewal, and Angie Keedy explained each area was addressed and resolved. Angie Keedy shared that there will be a presentation of VCS given to APS/OAS in November.

Italy School Trip 2021 – Angie Keedy shared details about the class trip, and asked teachers to share the process for organizing the trip and the logistics; the teachers provided rationale and how it aligns with the Classical Education Model. The Board voted on approving this trip. A motion to approve was made by Chris Jensen and seconded by Jack Robinson. Board members Jack Robinson, Chris Jensen, Lisa Sasager, and Danielle Tomwing voted "Aye", and the motion carried unanimously.

OLD BUSINESS

Angie Keedy shared that there are good things happening and things to celebrate. She talked about the next steps with the Inclusion Task Force. The Board discussed the VCS Advisory Council process and structure; all Board Members agreed to approve and post the nomination form September 28, 2018, and sent through School Messenger. A recommendation was made to have the nomination form be translated to Spanish. A motion was made by Jack Robinson and seconded by Chris Jensen. Board members Jack Robinson, Chris Jensen, Lisa Sagaser and Danielle Tomwing voted "Aye", and the motion carried unanimously.

Lisa Sagaser read a letter from Sonja Herrera that explained her reasons for no longer being on the Board.

NEW BUSINESS

The Board discussed approving the public comment policy and procedures. There was a recommendation to have a timeline for response and placing an auto-reply message to the sender of an email (a timeline for urgent matters was also discussed). The Board discussed putting the policy in the auto-reply, and Bill Bethke suggested that public comment be reviewed by the Board and a summary provided in the minutes. A motion was made by Jack Robinson and seconded by Danielle Tomwing. Board members Jack Robinson, Chris Jensen, and Danielle Tomwing voted "Aye", and the motion carried unanimously.

PUBLIC COMMENT

Public comment included the topic areas of email requests, minutes to include summary of public comment, ED search, letters of reference and Board voting timeline.

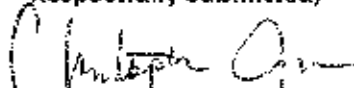
Next Meeting

Work Session Board Meeting: Monday, October 8, 2018 – ACCO/WEST Campus

ADJOURNMENT

All business being concluded, a motion to adjourn the Board Meeting at 6:08 PM was made by Jack Robinson and seconded by Danielle Tomwing. Board members Jack Robinson, Chris Jensen, and Danielle Tomwing voted "Aye", and the motion carried unanimously.

Respectfully Submitted,


Chris Jensen, Secretary

